

THEEWATERSKLOOF

Munisipaliteit * Municipality * uMasipala

Theewaterskloof Municipality currently awaits suitable qualified persons to be appointed in the under – mentioned vacancy.

RISK OFFICER [OFFICE OF THE MUNICIPAL MANAGER]

Salary: Post level T12: Between R358 308.00 p.a. and R465 084.00 p.a. plus an Essential Travel Allowance of R8196.98 per month subject to the conditions as stipulated in the Council's Essential Travel Allowance Policy.

Requirements

- The envisaged candidate must be in possession of a three year National Diploma in Auditing or Enterprise Risk Management
- 5 – 8 years relevant experience with supervisory experience
- A valid Code B driver's license.
- Applicant must be computer literate.
- Excellent communication skills in at least two (2) of the three (3) official languages in the Western Cape, namely English, Afrikaans and Xhosa.

Key Performance areas

- Lead and direct the development, strategy, implementation and maintenance of risk management
- Plan and control the risk management activities and responsibilities, ensuring risk action plan are adopted for every risk beyond extreme
- Drive the culture of risk management across the organization
- Formalize processes and procedures to ensure proper administration of risk management
- Monitor applications, procedures and processes associated with statutory financial responsibilities
- Ensure compliance with the MFMA and the Risk Management Policy
- Consult with management on risk management programmes
- Identify Risk Champions and Risk Owners
- Other duties as requested from time to time.

Minimum competency framework: Local Government Municipal Staff Regulation

Core professional competencies	Management / Leadership Competencies
<ul style="list-style-type: none">- Community and customer focus- Problem solving- Negotiation and Influencing- Resilience- Communication- Ethics and professionalism	<ul style="list-style-type: none">- Team Orientation- Direction Setting- Coaching and mentoring- Impact and Influence
Public Service Orientation Competencies	
<ul style="list-style-type: none">- Interpersonal Relationships- Communication- Service Delivery orientation- Client Orientation and Customer Focus	

Enquiries: Contact Mr. J Amansure: Acting Director Corporate Services

Tel: 028 – 2143300

If you do not receive any feedback, within two (2) months after the closing date, kindly assume that your application was unsuccessful. The Council reserves the right not to make any appointment.



Theewaterskloof Municipality is committed to equal opportunity and affirmative action. Preference will be given to suitably qualified candidates who are members of the designated groups as defined in Section 1 of the Employment Equity Act namely black people, women and people with disabilities.

B Ngubo, Municipal Manager, P O Box 24, 6 Plein Street, Caledon 7230

The council's offer includes benefits such as pension, medical aid and a group scheme as well as a 13th cheque, a housing-/ rental subsidy and settling of furniture removal cost under certain conditions.

Applicants must complete the prescribed application form along with a detailed CV with originally certified copies of qualifications, ID document, as well as a testimonial in order to be considered for the position. Application forms must be forwarded to the Manager: Human Resources, Theewaterskloof Municipality, P O Box 24 Caledon 7230.

Please note: No e-mailed, scanned or faxed applications will be accepted, and shortlisted candidates will be required to produce original copies of academic qualifications on the day of the interview. Only original applications forms will be accepted.

Canvassing will disqualify any candidate from being considered for appointment.

APPLICANTS WHO DO NOT COMPLETE THE PRESCRIBED APPLICATION FORM WILL AUTOMATICALLY BE DISQUALIFIED.

Closing date: 28 April 2023 at 12:00 pm. (no applications will be accepted or considered after the closing date)